



Appeal to Exceed Standard Unit Limits

Office of the Registrar

GPA Unit Appeal Internship Unit Appeal

This form is designed for students who are requesting to exceed the number of units they are eligible to take based on Internship unit load limitations, 17 units in a semester, or GPA requirements including those students requesting to take more than 20 units in a semester. This form must be submitted to the Registrar's Office for approval no later than the first Friday of the semester or by the date given by the Registrar if sooner. This form must also be submitted any time a student wishes to enroll in an independent study course during a semester which would exceed the total number of units the student is eligible to take.

Student Information

Name: _____ ID: _____ Date: _____

Anticipated Graduation Date: _____ Total hours you work in a week: _____

Describe your ministry involvement including on-campus and church ministry:

Academic Unit Load

Current Academic Unit Load: _____ Requested Academic Unit Load: _____

Additional Course(s) to be Added:

Course Number	Course Name	Units

Attach a typed, written appeal explaining why you need to exceed your unit limit.

DO NOT HANDWRITE YOUR APPEAL BELOW

Registrar's Office Use Only	
<input type="checkbox"/> Approved / <input type="checkbox"/> Denied: _____	<input type="checkbox"/> Empower: _____
GPA: _____	<input type="checkbox"/> Student Notified: _____
Notes: _____	<input type="checkbox"/> Schedule Adjusted: _____