



# Request to Opt Out of Directory Information

## Office of the Registrar

At Life Pacific University the following information about a student can, by law, be released to the general public and may be listed in a campus directory at the University's discretion:

- Student's name and maiden name
- Permanent address
- Email
- Telephone listing (including mobile and permanent numbers)
- Date and place of birth
- Major field of study and courses taken
- Participation in officially recognized activities and sports
- Dean's List
- Dates of attendance
- Degrees and awards received
- All previous educational agencies or institutions attended by the student
- Current class schedule
- Church Membership
- Parent's names, addresses, email addresses, and telephone listings

No other student information is released to non-university personnel without your written permission. By completing this form, you will be requesting that information **not** be released to non-university personnel or listed in a campus directory.

Some of the effects of your decision to request confidential status will be that you must make all address changes with a signed authorization or in person with a form of ID; friends or relatives trying to reach you will not be able to do so through the University; information that you are a student here will be suppressed, so that if a loan company, perspective employer, family member, etc., inquires about you, they will be informed that we have no record of your attendance here.

Once you have designated a confidential classification, it will not be removed (even after your graduation or withdrawal from the university) until you submit a signed authorization requesting that it be removed.

**Suppress all public information about me**

(No information about you will be released to third parties without your signature. You will not be able to call and receive your own information over the phone. The fact of your attendance will not be released; perspective employers, financial institutions, or others offering services will be unable to have the university verify your attendance.)

**Remove suppression**

(Any current suppression will be removed)

\_\_\_\_\_  
Student Name (Last, First, Middle Initial)

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Office Use Only: Empower Entry\_\_\_\_\_