



Registration Information

Summer & Fall 2018

Summer Online Session

Classes Begin: **Monday, May 21st, 2018**

Final Schedule Changes: Last day to modify your summer schedule is **Friday, May 25th by noon.**

Fall Semester

Classes Begin – **Monday, August 27th, 2018**

Fall 2018 Schedule Changes – Last day to modify your fall schedule is **Friday, August 31st by noon.**

General Information

Upper Division– Upper division courses (300- and 400-level courses) require Upper Division approval to enroll.

Ministry Formation & Internship Questions – Contact the Office of Calling and Vocation with questions about Ministry Formation status or internships. Please email azimmermann@lifepacific.edu with questions.

FAQ's

Is advising required?

There are several factors that determine if advising is required. Check your registration email to find out if advising is required for you! If it is, your advisor will be listed as either a specific faculty member or the Registrar's Office.

Why is my class level not what I think it should be?

Your year in school for registration is determined by the **number of units earned. It does not include the units in which you are currently enrolled.** Here's the breakdown:

Year in School	Earned Units
Freshman	0-28 units
Sophomore	29-58 units
Junior	59-89 units
Senior	90+ units

How do I use the LPC Portal to register?

We have made an [LPC Portal Student User Guide](#) for this very question! Please select the Student User Guide link on the LPC Portal log in page for instructions.

What is a prerequisite?

A prerequisite is a course that you are required to take before you can take other specified courses. Often prerequisites give you background knowledge that you will need for the desired course. A co-requisite is a course that either must be taken alongside or prior to taking a specified course.

What if I have problems registering?

In the [LPC Portal Student User Guide](#), we have given instructions on how to resolve registration errors. If for some reason you are unable to solve them based on our user guide, email the Registrar's Office immediately at registrar@lifepacific.edu. Let us know what the problem is and the courses for which you were attempting to register. We will get back to you when our office opens the following morning. Be as detailed as possible so we can assist you ASAP the next morning.

Where can I find course descriptions?

The college catalog provides course descriptions for all courses offered at Life Pacific College. Check out the catalog on the LPC website, by going to "Menu" and then selecting "See All" from the "Resources" section. You will find the "[Course Catalog](#)" under the letter "C."

Why is registration so late at night?

Registration is late at night because many students go to school, work, or have ministry events in the evenings. To create an equal opportunity for all students to register as soon as registration opens, a time late at night was chosen in hopes that it would not conflict with most of these activities.

Questions? Contact the Registrar's Office:

Email: registrar@lifepacific.edu

Call: (909) 599-5433 ext. 313

Course Textbooks

The U.S. Department of Education requires the college to provide lists of required text books for your courses at the time of registration. To comply with this regulation, you will notice that the LPC Portal provides a list of textbooks for each of your registered courses. To view the textbooks needed for your registered courses, refer to your course schedule in the LPC Portal and find the hyperlink labeled "materials". This hyperlink is located next to your course selection for your Fall semester.

Financial Information

Shortly after you register for classes you will receive an estimated tuition bill. It is your responsibility to communicate your billing information to your parents if they are helping you pay for college.

Past Due Balance Payment

Paid in Full **August 1st**

Summer Session

Payment Due **May 21st**

Monthly Payment Schedule

1st Payment **August 1st**
2nd Payment **September 1st**
3rd Payment **October 1st**
Final Payment **November 1st**

Payment in Full Schedule

1st Payment **August 1st**
Balance by noon **August 31st**

Past Due Balance Payment

Paid in Full **August 1st**

Summer Semester Payment

Payment Due **May 21st**

Important note: If your outstanding balance from previous term(s) is not paid off by August 1st, 2018, you will be dropped from your fall classes.

Make Checks Payable to:

Life Pacific College

Payment questions? Contact:

Becky Huyck, Director of Student Accounts
909-599-5433, ext. 319, bhuyck@lifepacific.edu

Financial Aid questions? Contact:

(Last Names A-L):

Nadia Mercy, Financial Aid Counselor
909-599-5433, ext. 326, nmercy@lifepacific.edu

(Last Names M-Z):

Angelina Vargas, Financial Aid Counselor
909-599-5433, ext. 318, avargas@lifepacific.edu