

## Athletic Trainer (Part-Time)

DEPARTMENT  
Athletics

STATUS  
Part Time, 10 Month

CLASSIFICATION  
Exempt

DATE LAST UPDATED  
May 2018

### PURPOSE

The part time Athletic Trainer will assist in the organization, development, and coordination of the Life Pacific College sports medicine operations according to the goals and objectives of an intercollegiate athletic program at the local, regional, and national level. This position will help to manage the care, prevention, and rehabilitation of injuries for Life Pacific College student athletes.

The Athletic Trainer reports directly to the Head Athletic Trainer/Senior Women's Administrator and demonstrates commitment towards academic integrity and the graduation of the student-athletes and towards student-athlete welfare as well as to the overall mission, philosophy and goals of the Athletics department and Life Pacific College.

### ESSENTIAL DUTIES

***Specific duties and responsibilities include:***

- Evaluate, manage, and supervise the health care of LPC student-athletes.
- Evaluate and direct the emergency medical attention given when a student-athlete is severely injured in practice or competition.
- Plan and implement the prevention of potential injuries through rehabilitation and corrective exercise programs to obtain the maximum performance from each student-athlete.
- Plan and implement the treatment, care, and rehabilitation of injuries, both in-house and via medical referrals, so that a student-athlete is medically cleared for return to play in an efficient manner and re-injury does not occur.
- Coordinate with the Head Athletic Trainer to organize the referral and insurance claims process for any injury requiring further evaluation and treatment.
- Organize and maintain all medical records, keeping files up-to-date to facilitate insurance billing and payments by insuring proper documentation for any future medical or legal claims.
- Assist the Head Athletic Trainer in organizing all pre-season paperwork including pre-participation examinations and coordinate medical clearance for athletic participation.
- Act as a liaison between student-athletes, coaches, and physicians regarding medical consultation and athletic status in a timely manner.
- Maintain knowledge of up to date techniques in the prevention, care and rehabilitation of athletic injuries by attending clinics, seminars and current periodicals.
- Other athletic department duties as assigned by the Head Athletic Trainer.
- Reflect LPC's values and model caring relationships with students through personal interaction and as an effective role model of a Christian life.

NOTE: Though not required, this position is optionally eligible for appointment as a Foursquare minister under certain conditions. If appointed as a minister, the employee will be available to provide pastoral care and prayer. In addition, s/he may be called upon to perform sacerdotal duties upon request of the College.

## MINIMUM REQUIREMENTS

- A vibrant and authentic Christian faith and worldview consistent with the College's Statement of faith which all employees are required to sign.
- NATABOC Certification required.
- Bachelor's Degree in a related field of study required. Master's Degree in a related field preferred but not required.
- CPR/AED and First Aid Certifications are required and must be attained by the start date (Basic Life Support for Healthcare Providers or certifications for Professional Rescuers are mandatory).
- The ability to show initiative and work independently, while still working in conjunction with Athletics staff members.
- Strong written/verbal communication and interpersonal skills.
- Strong organizational and proficient computer skills (MS Word, Excel, Outlook).
- Willingness and ability to travel extensively.

*This job description does not contain a comprehensive listing of activities, duties or responsibilities required of the employee and is subject to revision when necessary.*

*Candidates must be Christian believers holding a Pentecostal/charismatic perspective and will be required to adhere to Life Pacific College's statement of faith and mission.*

*No person shall be denied employment at Life Pacific College on the basis of gender, race or ethnicity, national origin or ancestry, age, marital status, pregnancy, medical condition, disability, veteran status, or any other legally protected classification, except as may be permitted by law.*